

Office of the Principal, Tezpur College, Tezpur, Assam

Estd- 1965

Affiliated to Gauhati University, UGC Recognised under 2(F) & 12(B), NAAC Accredited B+ Grade

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Date 28/08/2025

SOP- Standard Operating Procedure for Freshman Social Function 2025

In order to ensure smooth conduct of the Freshman Social Function 2025, all students are hereby directed to strictly adhere to the following guidelines:

1. **Dress Code:**

- All students must attend the function in proper college uniform.
- Participants of the cultural programme are permitted to wear costumes as per the requirements of their performance.

2. **Entry Requirement:**

- Students must bring and produce their latest **College Money Receipt** for entry into the function.

3. **Lunch Arrangement:**

- Lunch coupons will be issued at the College Gate.
- Students must produce the coupon to collect their packet lunch.

4. **Discipline and Decorum:**

- All students are expected to maintain proper discipline, decorum, and the dignity of the College throughout the programme.

5. **Cultural Programme:**

- Students participating in cultural events must strictly follow the timetable prescribed by the Cultural Committee.
- **No second chance** will be given to latecomers or absentees to perform in the cultural function.

All concerned are hereby instructed to follow the above SOP in letter and spirit to make the Freshman Social Function 2025 a successful and memorable event.

Date: 28/08/2025

Dr. Manoj Kumar Hazarika
Principal
Tezpur College
Assam

Principal
TEZPUR COLLEGE, TEZPUR
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